

APPENDIX 5 - PRACTICAL DRIVING ABILITY MARKING SHEET

Candidate Name										Date		
Driver No.										Vehicle Type		
Expiry Date										Reg No.		
Categories										Km In	Km Out	
										Total		

ADMINISTRATION (1)

DQC	
Driver Digital Card	
Licence Check	
Eyesight Check	

PRE-START CHECKS

Door	
Seat	
Mirror	
Handbrake	
Gear	

CONTROLS/VEHICLE SYMPATHY (2)

CONTROLS

Accelerator	
Footbrake	
Clutch	
Handbrake	

STEERING

Steering Position	
Under-Steer	
Over-Steer	
X Hands	

MOVING OFF

Move Off Up Hill	
Move Off Down Hill	
Angle Start	
Level Start	

GEARS (If Applicable)

Gears Late	
Gears Early	
Incorrect	
Coasting	

OFF ROAD EXERCISES

Controls	
Accuracy	
Observation	
Uncouple/Re-couple	

ROAD PROCEDURES (3)

POSITION

Kerb	
Crown	
Separation	
Lane	

MIRRORS /OBSERVATION

Moving Off/Look	
Signal	
Direction	
Speed	
Overtaking	
General	

SIGNAL DIRECTION

Early	
Late	
Omitted	
Wrong	
Not Cancelled	

SIGNS/ROAD MARKINGS

Stop	
Direction	
Keep Left	
No Entry	
Double White Lines	
Yellow Lines	
Lane Markings	

CONTROL SIGNALS

Traffic Lights	
Police	
Traffic Wardens	
School Crossing Patrols	

SIGNAL

Other Road User	
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SPEED

Speed Plus	
Make Normal Progress	
Overtaking	
Meet Approaching Traffic	
Cross Approaching Traffic	

ANTICIPATED ACTIONS

Cyclists	
Pedestrians	
Drivers	
General Observation	

ROAD PROCEDURES (3)

STOPPING

Normal Stop	
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CROSSROADS & ROAD JUNCTIONS (3)

MAJOR TO MINOR

Mirror	
Signal	
Position	
Speed	
Gear	
Observation	
Position Right	
Position Left	
Emerge	
Right Corner Cut	
Kerbs	

MINOR TO MAJOR

Mirror	
Signal	
Position	
Speed	
Gear	
Observation	
Position Right	
Position Left	
Emerge	
Right Corner Cut	
Kerbs	

ROUNDBABOUTS

Mirror	
Signal	
Position	
Speed	
Gear	
Observation	
Position Right	
Position Left	
Emerge	
Right Corner Cut	
Kerbs	

PEDESTRIAN CROSSING

Approach Too Fast	
Fail To Stop	
Overtake on Approach	
Invites	

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Examiner Comments

Please complete a report on the candidate's performance in the following areas, providing cross referencing to authoritative publications where applicable:

Section 2: Use of vehicle controls/sympathy:
Section 3: Conformance with safe driving procedures:
General Comments:

Exam Score	Driving Faults		Result	Please Tick
	Serious		Pass	
	Dangerous		Refer	

I (the candidate) tick to declare that I have seen evidence of current insurance, road fund licence and MOT certification for the vehicle used during this test.

Candidate Name:	Examiner's Name:
Candidate Signature:	Examiner's Signature:

The result of this element of the examination is marked above.

Statement of Referral of Practical Driving Ability

The following statement only applies if your result is marked as referred.

The candidate named herein has been examined and has referred the practical driving ability element of the National LGV Instructor Register.

Candidates are assessed against the items listed overleaf in order to determine their ability to drive to instructor standard; items that need special attention are marked. You should study these along with the guidance notes.

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An explanation of the driving examination report follows.

Overview

The assessment is split into three areas of ability:

- Pre-start vehicle checks
- Vehicle controls & sympathy
- Road procedures.

Pre-start Vehicle Checks

The examiner will carry out standard administrative duties prior to the examination beginning – including verifying that the candidate has all relevant documentation with them and confirming that their eyesight meets the standard required during the standard DVSA driving test. During this period, the candidate will also be expected to carry out pre-start vehicle checks to ensure their safety and comfort throughout the examination. The examiner will assess the candidate's ability throughout this part of the examination.

All of these items are expected to be completed prior to departure from the examination site.

Vehicle Controls & Sympathy

This section focuses on the operational abilities of the candidate instructor. A fault will be entered into the relevant section on each occasion that the driver fails to display the behaviours expected during the standard DVSA driving test.

Controls – Accelerator, Footbrake, Clutch (where applicable), Handbrake

A fault will be recorded for each instance of harsh, unnecessary, inappropriate or non-use of the above controls.

Steering – Position, Under-steer, Over-steer, X-hands

A fault will be recorded for each instance of incorrect methods of steering.

Moving Off – Up Hill, Down Hill, Angled Start, Level Start

A fault will be recorded for each instance of incorrect procedure related to the standards expected during the DVSA LGV driving test.

Gears (if applicable) – Late, Early, Incorrect, Coasting

A fault will be recorded for each instance of incorrect gear selection or non-engagement of transmission whilst in motion.

Off Road Exercises

A fault will be recorded for each instance of incorrect procedure relating to the standards expected during the manoeuvring exercise or the couple and re-couple exercise elements of the DVSA LGV driving test.

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Road Procedures

Road Position

Kerb

A fault will be recorded for each instance when the vehicle is positioned too close to the kerb and is not located centrally in its lane whilst driving in a forward direction.

Crown

A fault will be recorded for each instance when the vehicle is positioned too close to the crown of the road and is not located centrally in the lane whilst driving in a forward direction.

Separation

A fault will be recorded for each instance when the vehicle is positioned too close to the vehicle in front or too close when passing parked vehicles whilst travelling in a forward direction.

Lane

A fault will be recorded for each instance when the vehicle is positioned in an incorrect lane or inappropriately straddles lanes.

Mirrors/Observation

Move Off/Look

A fault will be recorded for each instance of the candidate failing to perform "over the shoulder" blind spot checks prior to moving off from a parked or stationary position.

Signal, Direction, Speed

A fault will be recorded for each instance of the candidate failing to perform a mirror check to both sides of the vehicle before deviating their path or adjusting their speed by slowing down or making progress.

Overtaking

A fault will be recorded for each instance of the candidate failing to perform mirror checks to suitable sides of the vehicle before, during, and following an overtaking manoeuvre.

General

A fault will be recorded for each instance of the candidate failing to perform regular mirror checks as part of their standard driving performance.

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Signal Direction

Early, Late, Omitted, Wrong, Not Cancelled

A fault will be recorded for each instance of the candidate inappropriately applying the vehicle's indicators. These instances would include: indicators applied too early, too late, not applied at all, incorrectly applied, and not cancelled.

Signs/Road Markings

Stop, Direction, Keep Left, No Entry, Double White Lines, Yellow Lines, Lane Markings

A fault will be recorded for each instance of the candidate failing to follow the information, advice or guidance of relevant road signs or road markings.

Control Signals

Traffic Lights, Police, Traffic Wardens, School Crossing Patrols

A fault will be recorded for each instance of the candidate failing to react appropriately to the signals of a controlling party.

Signals

Other Road Users

A fault will be recorded for each instance where the candidate fails to notice or interpret signals from other road users and take appropriate action. These signals could be light signals from vehicles or hand signals from other road users.

Speed

Speed Plus

A fault will be recorded for each instance of the candidate driving the vehicle above that of the stated speed limit.

Make Normal Progress

A fault will be recorded for each instance of the candidate driving the vehicle significantly below a speed appropriate for the road and traffic conditions.

Overtaking

A fault will be recorded for each instance of the candidate failing to perform a mirror check to suitable sides of the vehicle before, during, and following an overtaking manoeuvre.

Meet Approaching Traffic, Cross Approaching Traffic

A fault will be recorded for each instance where inappropriate speed is used when meeting or crossing approaching traffic.

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Anticipated Actions

Cyclists, Pedestrians, Drivers

A fault will be recorded for each instance where the candidate fails to anticipate or acts too late with regards to the actions of pedestrians or other road users.

General Observations

A fault will be recorded for each instance where the candidate fails to observe and anticipate the actions of pedestrians or other road users before, during or following the passing of another vehicle.

Stopping

Make a Normal Stop

A fault will be recorded for each instance where the candidate fails to stop in a controlled and safe manner, or where an inappropriate gap is left between the test vehicle and a vehicle directly in front whilst in stationary traffic.

Crossroads and Road Junctions

Major to Minor, Minor to Major, Roundabouts

Mirror

A fault will be recorded for each instance where the candidate fails to make suitable mirror checks on approach, during, or exiting road junctions.

Signal

A fault will be recorded for each instance where the candidate fails to apply suitable and well-timed signals on approach, during, or exiting road junctions.

Position

A fault will be recorded for each instance where the candidate fails to position the vehicle correctly on approach, during, or exiting road junctions.

Speed

A fault will be recorded for each instance where the candidate fails to adjust the speed of the vehicle appropriately on approach, during, or exiting road junctions. This fault applies to the vehicle moving too slow as well as moving too fast.

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Gear

A fault will be recorded for each instance where the candidate fails to select an appropriate gear on approach and during negotiation of road junctions. If an automatic gearbox is used by the vehicle, the driver will be expected to adjust their speed sufficiently to allow the transmission to select the appropriate gear.

Observation

A fault will be recorded for each instance where the candidate fails to use suitable observational techniques on approach, during, or exiting road junctions.

Position Right/Position Left

A fault will be recorded for each instance where the candidate fails to position the vehicle appropriately to maintain lane discipline.

Emerge

A fault will be recorded for each instance where the candidate fails to emerge from a junction safely and without hesitation.

Right Corner Cut/Kerb

A fault will be recorded for each instance where the candidate causes the vehicle to excessively cut the corner of the opposing carriageway on the off-side of the vehicle, or if the tyres on the near-side of the vehicle rub the kerb.

Pedestrian Crossing

Approach Too Fast

A fault will be recorded for each instance where the candidate approaches a pedestrian crossing at an inappropriate speed. A fault should also be recorded if harsh braking is necessary to stop the vehicle at a crossing.

Fails to Stop

A fault will be recorded for each instance where the candidate fails to stop at a pedestrian crossing when it is deemed appropriate.

Overtake on Approach

A fault will be recorded for each instance where the candidate makes the decision to inappropriately overtake a vehicle on approach to a pedestrian crossing.

Invites

A fault will be recorded for each instance where the candidate invites pedestrians to cross the road.

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Explanatory Markings

The examination report will be marked by using one of three notations:

[/] A Driving fault

This is a fault that is not potentially dangerous but worthy of being marked. It will be recorded by means of an oblique stroke on the left side of the appropriate panel on the front of examination form, level with the item to which it refers. Repetition of the same driving fault will be recorded by means of a second oblique stroke (to the right of the first).

Further repetition of the same driving fault will be recorded as additional oblique strokes. A persistent repetition of a driving fault, showing a pattern in the candidate's driving, will be regarded as serious. If more than three driving faults are recorded in any one section, this will be marked as a Serious fault.

[S] A Serious fault

This is something that could potentially be dangerous. This type of fault will be recorded by placing an "S" in the column against the item to which it refers.

[D] A Dangerous fault

This involves actual danger to the candidate, the examiner, the public or property. This type of fault will be recorded by a "D" in the column against the item to which it refers.

Marking Standard

A pass will be recorded when a driver incurs no more than 6 driving faults, not including Serious or Dangerous faults.

If more than 3 driving faults are recorded in any one section, this will be marked as a Serious fault. This will result in a referral.

Instant examination termination

In circumstances where a candidate displays a driving ability that the examiner deems to be of a serious or dangerous nature, they have the right to abandon the examination without waiting to mark 3 faults in a single section on the examination marking sheet. In this event, the examiner will ask the candidate to park in a safe and suitable location with a view to changing positions so that the examiner can drive the vehicle back to the Approved Exam Centre. Should this situation occur, it will result in the candidate being referred in this element of the examination.

Mirror	///	3 x Driving Faults
Signal	/	1 x Driving Faults
Position		
Speed	D	Dangerous Fault
Gear		
Observation		
Position Right		
Position Left		
Emerge	S	Serious Fault
Right Corner Cut		
Kerbs	/// S	Serious Fault (accumulated)